

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION (PRIVATE SCHOOL BRANCH)**

**OLD SECRETARIAT : DELHI-110054.**

NO.F.DE.15(172)/PSB/2016/ 29777-788

Dated: - 26/11/18

**CIRCULAR**

**Sub: Admission Schedule for Entry Level Classes (below six years of age) for open seats in Private Unaided Recognized Schools of Delhi for the session 2019-20.**

In order to conduct the admission process smoothly at the Entry Level Classes (below six years of age) in Private Unaided Recognized Schools of Delhi, the following instructions and admission schedule are issued for conducting admissions for the Open Seats (other than EWS/DG Category seats) for the academic session 2019-20.

**1. ADMISSION SCHEDULE**

<b>S. No.</b>	<b>Particulars</b>	<b>Time schedule</b>
1	Uploading the criteria and their points in the module of the Department at the link mentioned at point No. 7	14/12/2018 (Friday)
2.	Commencement of admission process and availability of forms	15/12/2018 (Saturday)
3.	Last date of submission of application forms in schools	07/01/2019 (Monday)
4.	Uploading details of children who applied to the school for admission under Open Seats	21/01/2019 (Monday)
5.	Uploading marks (as per point system) given to each of the children who applied for admission under open seats	28/01/2019 (Monday)
6.	The date for displaying the <b>first list</b> of selected children (including Waiting List) (along with marks allotted under point system)	04/02/2019( Monday)
7.	Resolution of queries of parents, if any (by written/email/ verbal interaction) regarding allotment of points to their wards in the first list.	05/02/2019 to 12/02/2019
8.	The date for displaying the <b>second list</b> of children (If any) (including Waiting list) (along with marks allotted under point system)	21/02/2019 (Thursday)
9.	Resolution of queries of parents, if any (by written/email/ verbal interaction) regarding allotment of points to their wards in the second list.	22/02/2019 to 28/02/2019
10.	Subsequent list of admission, if any	15/03/2019 (Friday)
11.	Closure of admission process	31/03/2019 (Sunday)